



WHO CAN CREATE/RECOVER A MYPROFILE AND MYLIBRARY ACCOUNT, AND HOW?

MyLibrary is the digital library of UITP. Within it you can find all the documents published by UITP as well as a lot of references from other sources covering all aspects of public transport.

Anyone working for your company can benefit from UITP membership! They just need to create their MyProfile on our website. Please note that access codes are individual.

How can I access MyLibrary?

To access MyLibrary, go to the **UITP website** (www.uitp.org) and click on **“Head to MyLibrary”** located at the bottom of the homepage or simply visit: <https://mylibrary.uitp.org/>.

We recommend you use Firefox or Edge, as you may encounter some issues with Chrome.

How to create an account if you have never joined any of our events, trainings or accessed any of our publications in the past

- Click on **Sign Up** to create a MyUITP account (MyUITP lets you access MyLibrary and other UITP services), then your email address and click on next
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Log In Sign Up

username/email

your password

Don't remember your password?


LOG IN >

Please type here your e-mail
Veuillez taper votre adresse courriel
Bitte geben Sie hier Ihre E-Mailadresse ein
Por favor, indique su dirección de correo electrónico

NEXT

- Tick the option: "I can't find my name..." and click on continue

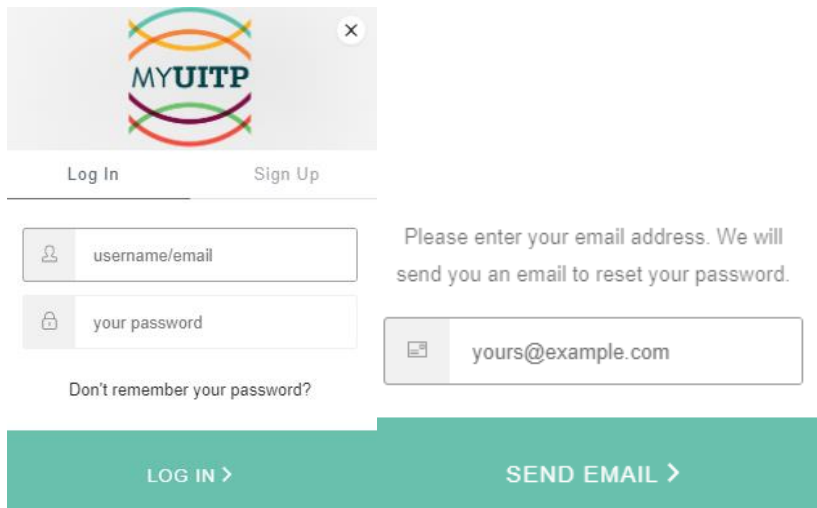
Your E-mail address is unknown.

 I can't find my name and wish to obtain my login & password

- Fill in the personal information form
- Our colleagues in charge of the database will be notified and check your data. You should receive an email with your login/password within 24 hours. You can now access all of our Member-only publications, sign up for events and more!

How to retrieve access to MyUITP if you joined some of our bodies, events, training, etc. in the past but do not know/recall your codes

- Click on "Don't remember your password?" and enter your email address and click on "send email"



The screenshot shows the MyUITP login interface. At the top, there is a navigation bar with the MyUITP logo and "Log In" and "Sign Up" buttons. Below the navigation bar, there are two input fields: "username/email" and "your password". To the right of these fields, there is a text prompt: "Please enter your email address. We will send you an email to reset your password." Below the "your password" field, there is a link: "Don't remember your password?". To the right of this link, there is an email input field containing "yours@example.com". At the bottom of the form, there are two large green buttons: "LOG IN >" and "SEND EMAIL >".

- The system will send an automatic reply to this email address. The following message appears:



**WE'VE JUST SENT YOU AN EMAIL TO RESET YOUR
PASSWORD.**

- Check your mailbox and click on confirm

**You have submitted a
password change request!**

If it was you, confirm the password change
URL [https://uitpprod.eu.auth0.com/lo/reset?
ticket=ldlPNSOawTkMFfwjuFy1kKmdYvYxCdO#](https://uitpprod.eu.auth0.com/lo/reset?ticket=ldlPNSOawTkMFfwjuFy1kKmdYvYxCdO#)

CONFIRM

- Change your password. Click on the arrow in the circle

The 'Change Password' form is presented on a light grey background. At the top left is the UITP logo. Below it, the text 'Change Password' is centered. The form prompts the user to 'Enter a new password for library@uitp.org'. There are two input fields: the first is labeled 'your new password' and the second is labeled 'confirm your new password'. Both fields have a small lock icon to their left. At the bottom of the form is a teal-colored button with a white circle containing a right-pointing arrow.

- To access MyLibrary, go back to the initial access window, and enter your new codes

If this does not work, please just try switching to a different (or newer version of your) browser! We also advise you to clean your cache and cookies.



Still having an issue? The UITP team will be more than happy to help you! Do not hesitate to send us a screen capture at library@uitp.org and we will get back to you with a solution as soon as we can!

MYPROFILE AND MY LIBRARY & HOW TO CREATE AN ALERT

My Alerts

Once you sign up to MyLibrary, you can also receive My Alerts with **information on new or highlighted publications!**

It is possible to receive targeted alerts! You can search for a theme or topic (via the global search if you want a broader result, or via the advanced search for precision) and if the list of results meets your expectations, you can create an alert by clicking on the icon “create an alert” (the beacon).



You can also subscribe to 2 specific alerts: COVID-19 (any documents for which we have added COVID-19 as keyword) and new releases (every new UITP report, including knowledge briefs, etc...). You need to apply to the alerts to receive them in your email inbox on a regular basis.

Note that this service is only available for UITP Members.